AGENT TRAINING QUICK TIP SHEET

Steps to Complete KHBE's Trainings

- 1. Navigate to the KOG Homepage.
- 2. Log into KOG using Agent KOG credentials.
- 3. Navigate to the Agent Training tile from the KOG dashboard.
- 4. Click Launch from the Agent Training tile.



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Please note: You may be prompted to sign in again but should not have to re-enter your

5. Navigate to the MyPurpose homepage.

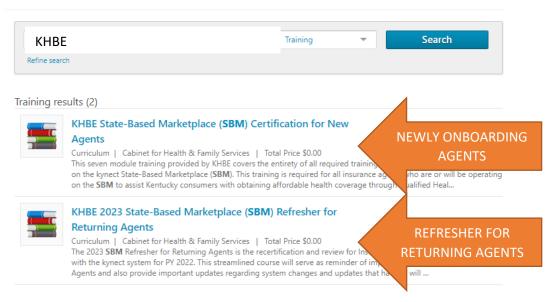
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6. Type KHBE in the search bar at the top right of the MyPurpose screen.

MyPURPOSE Grow. Learn. Lead. Serve.	- wa - • •
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Welcome Justin	
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Be the BEST Version of Y	ourself!

Global Search



Need Help!

PLEASE DO NOT CLICK ON NEED ASSISTANCE IN MYPURPOSE



PLEASE SEND EMAIL TO <u>KHBE.Program@ky.gov</u> with description and screenshots if possible

NOTE: CE Certificates are handled through a separate process and Agent will receive email

Helpful Links:

https://khbe.ky.gov/Agents-kynectors/Documents/Agent-Welcome-Letter-2021.pdf https://khbe.ky.gov/Agents-kynectors/Pages/Agent-Training-Materials.aspx