Introduction
This Quick Reference Guide is intended to instruct users how to navigate the kynect benefits Prescreening Tool and the Browse Plans feature.

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1 kynect benefits Prescreening Tool Overview

The kynect benefits Prescreening Tool allows Residents to anonymously enter information to check potential eligibility across Health Assistance (Medicaid and Kentucky Children’s Health Insurance Program), Food Assistance (Supplemental Nutrition Assistance Program), Financial Assistance for Families with Children (Kentucky Transitional Assistance Program), Child Care Assistance (Child Care Assistance Program), and Health Insurance Premium Payment Assistance (Kentucky Integrated Health Premium Payment Program). The Prescreening Tool is not an application and does not guarantee eligibility. To determine eligibility for any program a full benefits application must be completed.

2 kynect benefits Prescreening Tool

1. Navigate to the kynect benefits website at kynect.ky.gov/benefits.
2. Click Prescreening Tool to view prescreening information.
3. After reviewing the prescreening information, check the box to confirm the Resident is not a robot.
4. Click **Start Prescreening Tool**.
2.1 Section 1: Household Details Screen

The **Household details** screen asks about the number of people in the household and situations that apply to the household.

5. Enter the **Number** for *How many people are in the household*?
6. Click **Yes** or **No** for *Are there any children age 18 years old or younger in the household*?
7. Click **Yes** or **No** for *Is anyone in the household pregnant*?.
8. Click **Yes** or **No** for *Is anyone in the household a migrant or seasonal farm worker?*.

9. Click **Yes** or **No** for *Is anyone in the household age 60 or older, blind, or disabled?*
   a. If **Yes**, click **Yes** or **No** for *Is anyone in the household receiving Supplemental Security Income (SSI)*?.
   b. If **Yes**, click **Yes** or **No** for *Is anyone in the household receiving Long Term Care (LTC) services, such as through waiver or a nursing facility*?.
   c. If **Yes**, click **Yes** or **No** for *Is anyone in the household receiving Medicare*?.

10. Click **Yes** or **No** for *Does anyone in this household have an employer that offers healthcare coverage*?.
    a. If **Yes**, enter the **Number** for *How much is the monthly premium that is paid towards the healthcare coverage*?.
    b. If **Yes**, enter the **Number** for *How many members are enrolled in the policy*?.

11. Click **Next** to proceed to **Section 2** of the kynect benefits Prescreening Tool.
2.2 Section 2: Income and Resource Details Screen

The Income and Resource Details screen asks about the household’s monthly gross income and current financial situation.

12. Enter the Number for What is the household’s combined monthly gross income (income before taxes) from working and other sources?.

13. Enter the Number for How much does the household have in checking/saving accounts and cash on hand?.

14. Click Next to proceed to Section 3 of the kynect benefits Prescreening Tool.
2.3 Section 3: Expense Details Screen

The Expense Details screen asks about the household’s current expenses.

15. Enter the Number for How much is the household’s combined monthly shelter expense, such as rent or mortgage?.
16. Click Yes or No for Does the household pay for heating or cooling separate from rent or mortgage?.
   a. If No, click Yes or No for Is the house billed for more than one utility expense?.
17. Enter the Number for How much is the household’s combined monthly child care and/or dependent care expense?.
18. Enter the Number for How much is the household’s combined monthly child support expense for children who are not part of the household?.
19. Click Submit to submit the kynect benefits Prescreening Tool.
2.4 Prescreening Results Screen

Potential eligibility results display after submitting the kynect benefits Prescreening Tool. From here, Residents may anonymously browse plans or submit a formal benefits application.

20. Click **Browse Plans** to view plans and prices on the **Plan Search** screen.
2.5 Browse and Compare Plans

The Browse Plans feature allows users to search for and compare Managed Care Organization (MCO) plans.

21. Click **Compare** to select a plan to compare.
22. Click **Compare Plans** to compare the selected plans.
23. Compare the selected plans. Click **Exit** to return to the **Plan Search** screen.

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**Please note:** To receive benefits, users must complete a full benefits application by clicking **Apply for Benefits** at the bottom of the **Prescreening Results** screen.