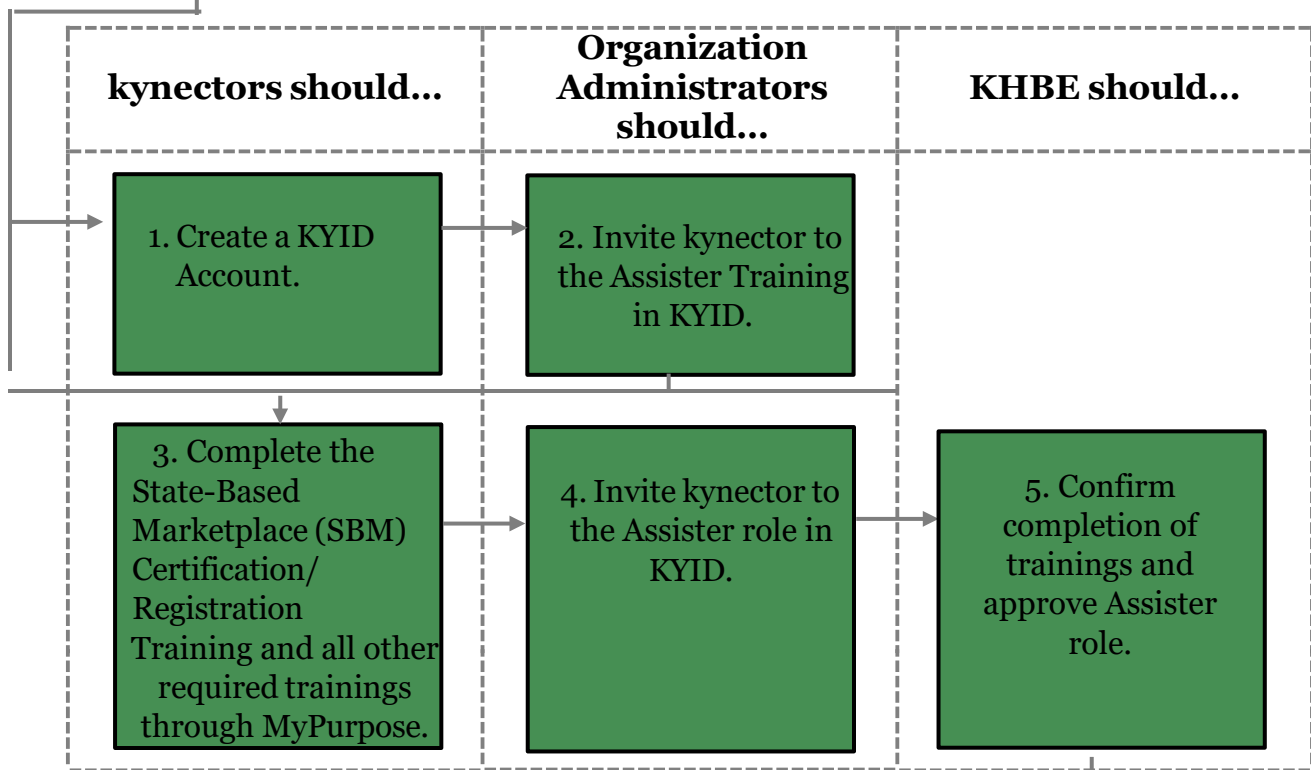


New kynector Onboarding Process Flow

New kynectors and their Organization Administrators (must have Organization Administrator role in KYID) should follow the high-level process flow below when onboarding. The below process flow is divided by responsibility.

Start: A new kynector requires onboarding.



Finish: The kynector has now completed onboarding.

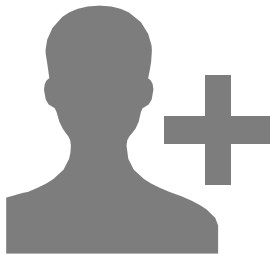
Once a kynector has completed onboarding, they gain access to MyPurpose. For questions and more information please see the detailed process flow on the KHBE website at KHBE.ky.gov.



New kynector Onboarding Process Flow

Contracted kynectors (Navigators) and non-contracted kynectors (Certified Application Counselors (CACs)) are required by KHBE to complete trainings to become a kynector. Additionally, KHBE requires annual trainings to maintain the kynector status.

Initial Trainings



Trainings required by KHBE to become a kynector:

KHBE SBM Certification for new kynectors Training

New kynector training

Annual Trainings



Trainings annually required by KHBE to maintain the kynector role:

KHBE SBM Refresher for Existing kynector

The KHBE Program may require kynectors to complete additional training to continue to maintain and improve the kynector Program. Organization Administrators have additional trainings that are required as well. For further questions please contact the KHBE Program email inbox at KHBE.Program@ky.gov.