

exchange

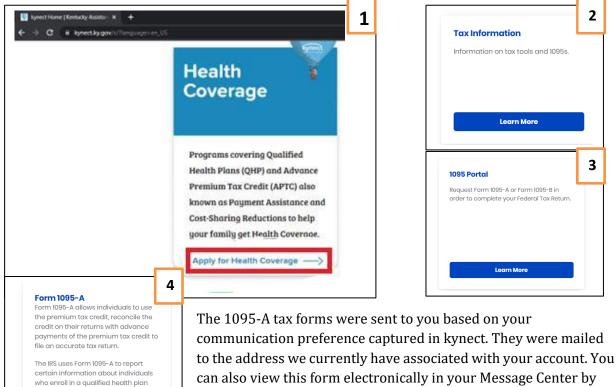
Request Form 1095-A



Tax Form 1095-A

The 1095-A is used to reconcile taxes for any household that received APTC to help pay premiums for Qualified Health Plans through kynect.

- This form is needed to complete income taxes
- 1095-A forms will be mailed by kynect and should arrive no later than mid-February • each year.
- 1095-A forms can also be accessed in the Message Center on the resident dashboard. •
- Agents/kynectors can also access their client's 1095-A from the client dashboard. •
- 1095-A forms CANNOT be emailed to residents, assisters, or tax preparers. •
- Residents can request a new 1095-A be mailed or sent to their dashboard by visiting the • 1095 Portal on kynect. 1095-A Portal



can also view this form electronically in your Message Center by through Kentucky's state-based signing into your Kentucky Online Gateway (KOG) Account if you have electronic communication preferences set.



If you receive a 1095-A that has incorrect information such as Date of Birth, Name, or Coverage Period you will need to request a corrected 1095-A.

How to obtain a corrected 1095-A?

- Request for corrections to demographic information
 - Updates to Name, Social Security Number, and Date of birth through Self Service Portal. (Some changes can be done through the contact center at 1-855-459-6328, while others will need to be completed through DCBS).
- Request for corrections to Coverage Periods and/or other corrections.
 - Contact 1-855-459-6328 with the requested changes such as an incorrect start date for your insurance plan
 - If applicable your 1095-A will be updated with the correct information.

Please Note: After any corrections have been made, an updated 1095-A must be requested using the <u>1095-A Portal</u>

Tax Information

If you or a member of your family received advanced payments of the premium tax credit (APTC), also referred to as payment assistance, you must file a tax return.

You will need the information on your form 1095-A to file taxes, even if you usually don't file or your income is below the level requiring you to.

Use the information from your 1095-A to fill out Form 8962.Form 8962 is sent with your tax return to "reconcile" your premium tax credit. That means to compare the amount of payment assistance you used with the actual premium tax credit you qualify for based on your final income amount.

If you did not use your payment assistance (APTC), but want to see if you qualify for a premium tax credit based on your final income amount, follow the steps below:

- Use the <u>Benchmark Tool</u> to find the premium for the Second Lowest Cost Silver Plan (SLCSP) available to you for the year. (If you paid full price, this information will be missing from your 1095-A.)
- Use this figure to fill out Form 8962, Premium Tax Credit (PDF). When you're done, you'll find out if you qualify for a premium tax credit based on your final income amount.
- If you qualify for a premium tax credit, you must complete Form 8962 and attach it to your federal income tax return.

If you have a question about the information shown on your Form 1095-A, or about receiving Form 1095-A, call <u>1-844-373-2417</u>. If you have a question about other tax filing issues, call the IRS at <u>1-800-829-1040</u>.

kynect.ky.gov 1-855-459-6328 (TTY) 1-855-326-4654

Get help from IRS

You can also get answers to your questions from your tax preparer, your accountant or the IRS. To reach the IRS help service, go online to $\frac{\text{irs.gov}}{\text{aca}}$ or call the IRS toll free at $\frac{1-800-829-1040}{1-800-829-1040}$.

Kentuckians have access to free tax preparation sites across the state where trained and IRS-certified volunteers will help you with your taxes. Volunteer Income Tax Assistance (VITA) and Tax Counseling for the Elderly (TCE) sites are generally located at community and neighborhood centers, libraries, schools, shopping malls, and other convenient locations across the Commonwealth. To locate the nearest VITA or TCE site near you, use the <u>VITA Locator Tool</u> or call (800) 906-9887.

